



Agenda

Symposium Committee

Co-chairs: Kim Downes and Lucy Waite

Date: Monday, December 16, 2024 • Time: 10:00 am – 11:00 am

- **Welcome & Introductions**
 - **Mission:** Kansas Community Health Workers collaborating to achieve health equity through education, empowerment, and advocacy. **Vision:** Health Equity for all Kansans
 - Move up, move back, balance participation.
 - Listen deeply to understand, not to respond
 - Acknowledge that multiple people have contributed to advancing this work.
 - Use our racial equity lens (which includes culture) to make decisions.
- Attendance
 - Katrina Caide, Megan Betts, Wendy James, Patricia Fierro, Alissa Rankin, Kim Downes, Lucy Watie, Lauren Lopez, Kelly Nightengale, and Barb Wiman
- **Discussion:**
 - **Statement of Work**
 - Review of SOW
 - Draft will be sent to the KCHWC Board for final approval
 - **Updates on budget**
 - Review of the proposed 2025 budget
 - Look into floral center piece donations
 - Put the guide on a single page and use a QR code
 - Local organization's goody bag for the giveaways (from coalition members and partners)

- T-shirt- option for when you are paying for the symposium to purchase one
- Worry about scholarships and people not showing up-
- Worry about room nights at the hotel that we pay for and there is a no-show
 - Can have where people confirm 10 days before so we can still cancel and not have to pay
- Possibly shift to employer scholarships
- Put on registrations that you are responsible for the hotel costs if you do not show up.
- **Speaker Recommendations**
- **Format**
- **KDHE Updates**
- **Next steps**
 - Megan will get surveys together for speakers and breakout sessions
 - Alissa will share SOW with KCHWC Board
 - Alissa will get okay to send out sponsorship forms from new executive officers

Next Committee Meeting Dates

Meetings are held the 3rd Monday of every month from 10 am- 11am.