



AGENDA

Executive Committee- Special Meeting

Date: Wednesday May 4, 2022, • Time: 1:00 p.m. – 3:00 p.m.

Meeting URL: <https://wichitastate.zoom.us/j/99579427060?pwd=Q1hPL01nM0ZjUmU2NW9YM2oxb0VoQT09>
Meeting ID: 995 7942 7060
Passcode: 011154

12:00 pm **Welcome** (Elaine & Alma)

12:05 pm **Updates**

- **Advocacy** (*Guadalupe*)
 - Co-chair update? If none, should we promote during Symposium?
- **Sustainability** (*Carolina/Dr. Chrans*)
 - Do we still need workgroup members?
- **Education** (*Barb & Denise*)
 - **Update: Rural/Ag Module**
 - **Previous:** *There are three to four that will be completed prior to April 30. Ethics, HIPAA, COVID and vaccine hesitancy, language barriers, trauma informed care and/or motivational interviewing, cultural competency, anti-racism,*
 - *Modules are located on Learn Worlds*
 - *Rural health (by Kathy)*
 - **Update: MARC Curriculum to Spanish**
 - **Timeline for completion?**
 - **Has Oral Health module officially been added to curriculum for service learning?**
- **Symposium** (*Diana & Kim*)
 - Add co-chair ballot to promote during Symposium
 - CHW of the year ballot
 - Registration in queue with WSU conference. Available any day now.
- **Community of Practice** (*Alissa*)
 - Spanish Radio session---are we incorporating this into a CoP?
 - May CoP?

- June CoP- Lindy Childs- Great Plains diabetes
- **Regional Representative Updates**
 - **Northeast KS & Tribe** (*Olivia*)
 - Tribal Health Fair update?---took place 4/14
 - **Southwest Kansas** (*Callie*)
 - COPE project update?
- **KDHE**
 - Incorporate Crystal's video into Symposium or other KSCHW meeting?

12:40p Non-profit Business Plan (*Carrie, Alissa & Diana -support in Neshia's absence*)

- **Rewrite mission & vision**
 - Add: certification (we have this paragraph already), sustainability (we have this business case already), resource development (do we have this or want to keep this?)
- Select 3 board of directors (at least): Elaine, Alma....who else?
- Select official incorporator name and address
- Fine tune bylaws
 - Add: parliamentary structure
 - If we decide to use Roberts Rules of Order—determine where we obtain training and set a date to complete)
 - Outline decision making process (tweak current process)

3:00 pm Meeting adjourned

Next Meetings

(1st Wednesday of each month - 1pm-3pm)

Wednesday June 1 st	Wednesday September 7 th
Wednesday July 6 th	Wednesday October 5 th
Wednesday August 3 rd	Wednesday November 2 nd
	Wednesday December 7 th