



AGENDA

Executive Committee- Special Meeting

Date: Wednesday February 2, 2022, • Time: 12:00 p.m. – 2:00 p.m.

Meeting URL: <https://wichitastate.zoom.us/j/99579427060?pwd=Q1hPL01nM0ZjUmU2NW9YM2oxb0VoQT09>
Meeting ID: 995 7942 7060
Passcode: 011154

12:00 pm **Welcome** (Elaine & Alma)

12:10 pm **Discussion** (Erika & Alissa)

- Why credentialing?
- Summary of proposal
- Timeline for Certificate Completion
- Goals and management

1:00 pm **Break**

1:05 pm **Q & A**

1:45pm **Closing comments**

2:00 pm **Meeting adjourned**

Next Meetings

(1st Wednesday of each month – 1pm-3pm)

Wednesday March 2nd

Wednesday April 6th

Wednesday May 4th

Wednesday June 1st

Wednesday July 6th

Wednesday August 3rd

Wednesday September 7th

Wednesday October 5th

Wednesday November 2nd

Wednesday December 7th

[DonorBox 10-Step Guide](#) considerations for discuss and decision-making during the Jan. 14 Exec. Committee Retreat Our focus could be on Steps 2, 3, 4 and 5 during the Retreat:

- Step 1: [Why do You Need to Start a Nonprofit?](#)
- Step 2: [Build a Solid Foundation](#)
- Step 3: [Create a Detailed Business Plan](#)
- Step 4: [Build a Strong and Motivated Leadership Team](#)
- Step 5: [Build Your Identity](#)
- Step 6: [Legally Incorporate Your Nonprofit Organization](#)
- Step 7: [Secure Startup Funding](#)
- Step 8: [Move Into Early Operations](#)
- Step 9: [How to Get Donations](#)
- Step 10: [A Roadmap for The Future](#)

Source: <https://donorbox.org/nonprofit-blog/start-a-nonprofit/>

We might encourage Exec. Committee members to review these steps before we meet on Jan. 14 and/or send a survey out to see which of these steps we should focus on during the Retreat, and which could be addressed by WSU, a consultant and/or a small task force.