



AGENDA

Executive Committee- Special Meeting

Date: Friday January 14, 2022, • Time: 10:00 a.m. – 2:00 p.m.

Meeting URL: <https://wichitastate.zoom.us/j/96579712481?pwd=cDFFRXQ2aDBXUzRzWVdpVEILTmJwUT09>

10:00am **Welcome** (Neshia)

- ◆ Self-care check-in

10:05am **Discussion/Updates** (Erika & Alissa)

- ◆ Credentialing process for KS
- ◆ Questions to propose to the group

11:30am **Break**--- 40 min

12:10pm **501c3 Initiative** (Carri, Elaine, Alma)

- ◆ Carri- flowsheet/checklist
- ◆ Business Case and other contingencies

1:45pm **Committee Updates**

- Advocacy/Sustainability
- Education
- Symposium
- Community of Practice

Regional Representative Updates

- ◆ Northeast Kansas & Tribes

KDHE Support Staff Updates

1:55pm **Next Steps**

Next Meetings

(1st Wednesday of each month – 1pm-3pm)

Wednesday, February 2nd
Wednesday March 2nd
Wednesday April 6th
Wednesday May 4th
Wednesday June 1st
Wednesday July 6th

Wednesday August 3rd
Wednesday September 7th
Wednesday October 5th
Wednesday November 2nd
Wednesday December 7th



[DonorBox 10-Step Guide](#) considerations for discuss and decision-making during the Jan. 14 Exec. Committee Retreat Our focus could be on Steps 2, 3, 4 and 5 during the Retreat:

- Step 1: [Why do You Need to Start a Nonprofit?](#)
- Step 2: [Build a Solid Foundation](#)
- Step 3: [Create a Detailed Business Plan](#)
- Step 4: [Build a Strong and Motivated Leadership Team](#)
- Step 5: [Build Your Identity](#)
- Step 6: [Legally Incorporate Your Nonprofit Organization](#)
- Step 7: [Secure Startup Funding](#)
- Step 8: [Move Into Early Operations](#)
- Step 9: [How to Get Donations](#)
- Step 10: [A Roadmap for The Future](#)

Source: <https://donorbox.org/nonprofit-blog/start-a-nonprofit/>

We might encourage Exec. Committee members to review these steps before we meet on Jan. 14 and/or send a survey out to see which of these steps we should focus on during the Retreat, and which could be addressed by WSU, a consultant and/or a small task force.