



NOTES

Executive Committee

Date: Wednesday, August 5, 2019 • Time: 1:00 p.m. – 3:00 p.m.

- ❖ **Members present:** Lauren Lauridsen, Kelly Nightengale, Diana Lady, Meredith Slan, Lucia Jones, Matt Thibault, Broderick Crawford, Bertha Mendoza, Carolina Biagi, Erika Saleski, and Alissa Rankin
- ❖ **Discussion**
 - Website updates – Please go to the website to see updates (<https://kschw.org>). Alissa has incorporated all of the recommended changes including:
 - Substituted “Join Us!” to “Get Involved!”
 - This link offers a more welcoming verbiage. Multiple options for contacting the Coalition.
 - Individual committee meetings uses this more welcoming verbiage at the top and there is a “click here to get involved” button again, offering multiple ways for people to join.
 - Vacant positions include buttons for “click here to learn more” and “click here to join” as well.
 - We can make ongoing updates, please let us know where changes need to be made.
 - The person that built the website will be giving it a “website facelift” using more photos from the Symposium and make it look more like KCHWC and have some innovative features.
 - CHW Forum (Alissa)
 - This will start in September. Alissa will send out a request for most appropriate date/time.
 - This will be an online meeting where CHWs will be able to participate in a case review.
 - Leadership transition
 - Lucia has accepted a new position with United Healthcare Group and will be working on their Social Determinants of Health efforts for the group. It is a conflict of interest for her to chair the Coalition. She will continue being part of the coalition.
 - Lucia’s chair is open, what is the next step? (1) Should we open the position for new nominations or (2) should we move Broderick into Lucia’s spot?
 - It was recommended that Lucia continue assisting Carolina with transitioning into the Sustainability committee.
 - Broderick recently been elected to continue his chair position in the Kansas City Regional CHW Collaborative so this affects his ability to be able to co-chair. He is unable to chair KCHWC.

- The executive committee decided to proceed with new nominations and elect a new co-chair electronically.
- 9/5/19 Meeting Logistics (Wichita)
 - Meeting will be held at the WSU Metropolitan Complex
 - There is a lot of parking and meeting space
 - Prior to the meeting on 9/5: (Alissa will do this by 8/21.)
 - Forward out a copy of the bylaws & a survey for those who cannot make it to the meeting
 - Survey will be to answer 2 questions
 1. Why do you think this coalition needs to exist? (1-word per answer only and 5 answers)
 2. What is your role in this coalition? (1-word answers only and 5 answers)
 - During the morning part of the meeting with the whole coalition:
 - Facilitated activity to answer the questions above
 - Call-out and theming of the answers.
 - Facilitated discussion around the themes:
 - How do these themes fit in with the bylaws?
 - How do they function with the committees and coalition?
 - Do we need to make any adjustments or changes?
 - Who does the Coalition serve? DIRECTLY, who are the customers of the Coalition? (Not who do CHWs serve, who does the Coalition serve?)
 - What activities do you perform that support these?
 - Name 3-5 achievements to indicate that you were successful in achieving these in the next 3-5 years
 - What does the Coalition need to do to make these happen?
 - In the afternoon with ONLY the Executive Committee:
 - Review the data from the morning
 - ◆ What themes to you see based on the information?
 - ◆ These will be our strategic areas of focus
 - We will complete a more traditional planning process
 - ◆ Identify what success will look like
 - ◆ Work on goals and actions steps
 - Anything that is incomplete, we will follow-up about at the next KCHWC Executive Committee meetings.
- Letter to Secretary Norman updates
 - It may be best to provide updates via email.

- The team recommended these changes to the recommendations:
 - #1 needs to be changed
 - ◆ CHW from the KCHWC as an advisory body to KDHE with the intent of developing a state payment model.
 - ◆ Possibly need to add another recommendation
 - ◆ Have KDHE as a supporting entity in the efforts to make CHWs more sustainable.

➤ Recruiting others to join any committees

- Encourage all members to reach out and recruit for their individual committees
- Diana sent an email to CHWs she met at the Symposium to ask them to join.
- With the website changes and the new CHW forum established will be great
- Maybe having a 1-page flyer to help recruit
- Provide more information about upcoming trainings
 - Zoom educational trainings (Spanish and English) about hypertension and other topics

➤ Other business – None.

❖ **Committee Reports**

➤ Advocacy Committee

- No report because they have decided to wait until after 9/5 strategic planning session

➤ Education Committee

- Certification Discussion Update
 - Standing agenda item in the meeting
 - First step has been identified as which standardized curriculum will be used
 - ◆ the Metropolitan Community College curriculum will be used
 - Nothing needs to be added. The curriculum as is would be a great gold standard for Kansas.
 - Identify who the certifying body will be.
 - ◆ Certified Peer Support Specialist – Scot Wituk and Teresa Strausz will be joining the upcoming meeting. Kansas Department of Aging and Disability Services has been contacted and invited to join us.
- Upcoming meeting is on August 20th at 3:00 pm and all are invited to join.
- Professional development opportunities
 - KS-TRAIN modules are available but those in a *live* Zoom meeting in Spanish at the end of September or early October.
- NBC CDC has scholarships available for Kansas Leadership Center for registration
 - Kansas Leadership Center will begin to offer sessions in Spanish

- CHWs or advocates can pick a session and contact Broderick Crawford for these scholarships.

➤ Sustainability Committee

- Lunch with the MCOs to discuss barriers. This may happen in November.
- The letter that was discussed earlier.

➤ Symposium Committee

- This verbiage was sent from Beth: “The Symposium Committee met July 15th. We spent quite a bit of time debriefing from this year’s Symposium. We talked about what went well and what we should do differently for 2020, these thoughts are listed in the July Symposium minutes if you are interested. WSU sent out the evaluation report, as well. (Alissa can you let the committee know how to get the report if they would like it?) The 2020 Symposium will be Thursday, June 11th at the Rhatigan Student Center on the WSU campus. We decided to take a few months off from symposium planning. Our next meeting will be October 21, 2019 at 10:00. As always, please join if you can, and think about those who might be a good fit for the symposium committee. I’d love to get more involvement on the committee for the 2020 symposium planning. We will be talking about themes and keynote speakers. If you have ideas, please join the committee or let us know.”

➤ Regional Representative Reports:

- KC Metro – No report.
- Southwest Kansas – No report.

❖ **KDHE Support Staff Updates**

- Had a meeting with Rachel Sisson from the Bureau of Family Health and the United Methodist Health Ministry Fund. This was a great opportunity to involve a few other bureaus with CHW work.
- They want to do an inventory of what CHW programs are across the state and how they are supported.
 - Wichita State University and United Methodist Health Ministry Fund will do an inventory project.
 - Wichita State University is getting some data releases from KDHE. They are looking to do a ROI study with economist and CEI CARE researchers.
 - Bureau of Family Health
 - Kansas Statewide Farmworker Health
 - Evaluate job descriptions to compare them with the KS CHW Core Competencies and Scope of Practice.
 - Maps will be developed to include where all known CHW programs are located and populations that will be served.
 - Purpose: Raise awareness and get more healthcare professionals
- Had a meeting with Barb Brendel about measuring impact of CHWs within our state.

❖ **Next Steps**

➤ Alissa

- Send a follow-up email to recruit participants from the Symposium
- Forward 1-page PDF to committee members
- Create electronic nominations and elections survey(s)

❖ **Next Meetings** (1st Wednesday of each month – 1pm-3pm):

09/04/19

11/06/19

10/02/19

12/04/19

❖ **KCHWC Meetings:**

- Thursday, September 5, 2019 (Wichita State University Metropolitan Complex)
 - Agenda will primarily be strategic planning
- Thursday, December 5, 2019 (Location TBD)