



NOTES

Executive Committee

Date: Wednesday, June 4, 2019 • Time: 1:00 p.m. – 3:00 p.m.

- ❖ **Members present:** Diana Lady, Lucia Jones, Broderick Crawford, Matt Thibault, Carolina Biagi, Beth Nech, Tom Mirás, Callie Dyer, Meredith Slan, Lauren Lauridsen, Lainey Faulkner, Kelly Nightengale, and Alissa Rankin
- ❖ **Discussion**
 - Review new roles and transitions
 - Responsibilities of the Regional Representatives include:
 - Be prepared to answer these questions:
 - How can the coalition support your region?
 - What is happening in your region? (e.g., meetings taking place, presentations being offered, etc.)
 - What should be happening in your region?
 - Also, they are asked to be a champion for their region by advocating for CHWs to be part of the Coalition, forward on communication for the Coalition within the region, and share materials that the advocacy committee has created.
 - Send out an email to ask for individuals who want to fill a committee or regional representative chair
 - KDHE/KCHWC Strategic planning
 - KCHWC Preliminary work
 - Share some with the whole coalition
 - The team would like to involve both the whole coalition and the executive committee. There is concern that the whole coalition will be difficult to manage during the process.
 - Vanessa Lohf from CEI will be facilitating Strategic Planning
 - Outreach to CHWs and other agencies to join KCHWC
 - If each one of us can make that a goal to recruit agencies and other CHWs in the region.
 - Alissa went through the list of attendees at the Symposium and sent individual emails to the committees. Received about responses.
 - Campaign with a video would be recommended.
 - Diana sent an email to new CHWs that attended the Symposium, encouraging them to attend and be active in the Coalition.

- CHWs are often overloaded with work.
- Diana recommended each one of the executive committee reaching out.
- The idea is to bring more CHWs to the meetings to have their input.
- Many go to the Symposium but they do not attend the
- Video as a part of the meeting is
- Alissa had a student go through the list of people who attended the Symposium and the list of people who have been involved in the committees. There were about seven people who attended the Symposium but were not involved in the committees/coalition.
- Education attracts CHWs for sure
- CHW Forum
 - There hasn't been a good space for CHWs to speak about:
 - Needs
 - Resources
 - Experiences
 - IDEA: develop an online Community of Practice
 - Callie mentioned that she finds these very helpful.
 - She feels like this may be one of the ways to help with the education too.
 - Topic targeted
- Updated co-chair bio information:
 - Please check your bio information on the website, please forward your
- Website forum: Appreciation for CHWs and/or share resources
 - Requirements to join
 - All are welcome
 - Get Involved – Join the Coalition
 - ◆ Standing meeting times
 - Open positions – please click here
 - Resource directory in PDF format and it is very
 - This is currently in the process of uploading this to the website.
 - Keep sharing by your resouces.
 - Change “join us” to “get involved”
 - CHW Appreciation month or day
 - This could attract Kansas CHWs
 - Building up CHWs

- Specific day of the year
- June is when the Symposium – Celebrate on that day
- Potential Proclamation from the Governor

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➤ Kolloh's letter to KDHE's Secretary Norman

- Alissa, Kelly, and Lucia will draft a letter to give to her to present to Secretary Norman
 - KCHWC will make a statement about how CHWs can be incorporated into each of the divisions of KDHE
 - KDHE will embrace KCHWC as advisory body
 - Presented by Kolloh from KCHWC
 - To discuss how to include One Care Team usage of CHWs
 - Attempt to use Return on Investment Emergency Department data if possible
 - Utilize one to two local examples
 - Kolloh had some thoughts about how we could get some of that data moving forward

➤ Brainstorm: How do we attract more CHWs and allies to our webpage and Facebook page?

- [Click here for Symposium Next Steps Planning Session Notes](#)
- Forum discussion
- Go after 5 CHWs to invite them to be part
- Increase video conference
- Align with CHW Appreciation

➤ Brainstorm: Please provide some positive feedback and provide ideas of how to improve the executive committee

- Where are we and how are we moving?
- Some issues with direction and energy.
 - This will resolve after strategic planning.
- Should we have that conversation with the committees as well?
- Do video for next meeting

❖ **Committee Reports**

➤ Advocacy Committee

- No report

➤ Education Committee

- Standing agenda item to continue Certification discussion
 - Next steps forward in developing the process

- Lucia has joined this conversation
- Metropolitan Community College education as the “gold standard”
 - ◆ Barb Wiman has been part of this discussion
 - ◆ What could we add to it potentially?
 - ◆ Number of hours and service hours
 - ◆ Modifications are in the process of being made. Realigning it so each class focuses on a specific competencies.
 - Piloting a train-the-trainer in August.
- Would love to have continued conversations with KSU regarding their Community Health Certificate program.
 - Who will be the credentialing body for the CHW Certification?
 - Lauren is researching who would be our best contact for the Board of Regents for a meeting
 - Give them background on what CHWs are and what education we are hoping to provide them.
 - Lauren was hoping to get some insight
- Sustainability Committee
 - Going to meet and plan for a lunch with the MCOs in September with the goal of discussing their contracting with community organizations
 - Letter to Secretary Norman as discussed above
- Symposium Committee
 - No additional information.
- Regional Representative Reports:
 - Reviewed responsibilities for regional representatives. Will prepare report for the August meeting.

❖ **KDHE Support Staff Updates**

- Got feedback about the Board of Regents
- Working to get things going for year two.

❖ **Next Steps**

- Alissa will send out an email to ask for individuals who want to fill a committee or regional representative chair
- Alissa meet with Vanessa and include Diana and Lucia
- Alissa will schedule the Community of Practice Forum, starting in September.
 - Best way to get input about when to schedule it.
 - Include in agenda for 9/5/19 meeting.
- During our next face-to-face meeting, we will do cameras.

- Heartland Conference on Health Equity and Patient Centered Care
 - <http://www.kcheartlandconference.com/>
- Possibly reschedule the 8/7/19 meeting to 8/14/19.
- Continue to share your resources.
- Website changes: Change “join us” to “get involved”
- CHW Appreciation Day

❖ **Next Meetings** (1st Wednesday of each month – 1pm-3pm):

08/07/19	10/02/19	12/04/19
09/04/19	11/06/19	

❖ **KCHWC Meetings:**

- Thursday, September 5, 2019 (Wichita, Location TBD) – Agenda will primarily be strategic planning
- Thursday, December 5, 2019 (Location TBD)