



## NOTES

### Executive Committee

Date: Wednesday, April 3, 2019 • Time: 1:00 p.m. – 3:00 p.m.

❖ **Members present:** Tom Mirás, Diana Lady, Matt Thibault, Broderick Crawford, Beth Nech, Kelly Nightengale, Lauren Lauridsen, Carissa Redmond, Erika Saleski, and Alissa Rankin

❖ **Discussion**

- 3/6/19 Executive Committee discussion review – guests Kolloh and Kasey from KDHE
  - Coalition leadership wants KDHE to be more supportive and provide additional guidance
  - Provide additional leadership on decision making for Kansas CHWs.
  - Kolloh and Kasey could provide a lot of strength and support to collaborate and partner with one another. Their experience could enhance the work that we are doing for the Coalitions.
  - There is a lot of work to do in the coalition. We are going to have to work harder.
  - Erika was part of the meeting and it might be useful to help.
    - She might work as an advisor to the coalition.
    - She may be able to work with Kolloh and Kasey.
    - There is a full internal meeting with KDHE’s
  - KDHE staff met with Aaron Davis (Alissa’s supervisor) to get some historical background on Certified Peer Specialists. Kelly and Lauren are in the Bureau of Health Promotion and not the Division of Healthcare Finance.
    - There is an internal meeting in April.
    - Concrete next steps from KDHE’s perspective.
  - Missouri model offered a state health department “champion” and cross-bureau saliency
    - Team approach may be more effective at KDHE
    - Some questions for Missouri:
      - ◆ Is there a strategic plan in Missouri? Erika and Alissa will reach out to Barb for these document(s).
      - ◆ History of things accomplished.
      - ◆ KDHE reach out to Barb Brendel

- The best approach for KDHE may be to make it a team approach where multiple bureaus can have a stronger impact.
- KDHE has quarterly internal meetings to help all departments of KDHE to
  - Collecting data on how CHWs are addressing Social Determinants of Health
  - No major decisions are being made, this is more of an information gathering meeting. The group would like to move from informational sharing to now champion building.
  - Alissa will follow-up with Division of Healthcare Finance to help determine next steps.
  - **For KDHE: Do they want to make CHWs a higher priority in KS?**
    - ◆ There is no current Medicaid director so there is no way to determine what is going to be strongest priorities.
    - ◆ Aaron Davis and other CEI staff can speak with Beck Ross and Kasey Sorell can see what KDHE's priorities are.
  - **Do we want to propose to Division of Healthcare Finance to utilize CHWs to promote Medicaid expansion?**
    - ◆ Yes, this could be useful.
- 3/7/19 collective KCHWC meeting review
  - Was it helpful? What were the takeaways from that meeting?
  - Kansas City had 9 participants
  - Diana enjoyed the presentation about the insurance. It was very helpful to her as a CHW.
  - Great opportunity for sharing.
  - Molly is willing to provide additional education on the topic of presentation.
- Certification discussion
  - Proposed that the certification discussion would be better directed by the Executive Committee and not the Education and Sustainability committees
  - Executive Committee is more of an umbrella and may have a stronger recommendation than an Education Committee
  - This conversation could potentially take up the majority of the Executive Committee.
  - Do you want to set up a sub meeting (20 minutes per meeting) to address certification?
    - This would address how would we attack certification?
    - Barb offer guidance on what challenges have been seen
      - ◆ 5/1 meeting discussion – will reach out to her for next meeting
      - ◆ This could take longer than we are hoping. It may have taken more than 10 years in Missouri.
    - Alissa will have results from certification

- Bylaws discussion
  - Roles & definitions of members
  - Who all will be re-elected or positions will be opened up?
  - Two-year term limit: Tom, Broderick and Carissa
  - All other positions have been in their positions in
  - Bylaws: 2-year (24 month) term
  - Two co-chairs will be elected on alternating years
  - Are co-chairs interested in being elected for a second term?
    - CHWs should be serving in leadership positions
    - It would be beneficial for either Carissa or Broderick to stay not leave at the same time.
    - Broderick mentioned that he would yield to a nominated person.
      - ◆ He is still available and wanting to participate in whatever way is needed.
    - Tom would be willing to step down if there are no other people are nominated to the position.
- Planning for 6/11 Coalition meeting
  - Electronic version of nominations for Symposium
    - Collect nominations prior to 6/11
    - Contact would happen with all nominations
    - Ballot would be offered during the Coalition meeting at the Symposium
    - Bios and information about the nominees would be in the brochure.
    - Election will take place at the meeting.
    - Broderick will have a conversation with Carissa regarding her interest of staying in the position.
    - Would we take nominations for reelected individuals? This has the support of the committee.
    - Alissa will put out a nominations email.
  - We would put out an email ahead of time for nominations
    - The bios would be posted in the brochure.
    - Emcee would announce that folks need to read through the nominees throughout the day.
    - Election will take place at the Coalition meeting
    - Vacant positions will be included as well
- CHW Employer letter draft – Advocacy Committee has been working on this. They will develop the first draft and it will be forwarded to the Executive Committee
- National Association of Community Health Workers:
  - KCHWC will be giving out several NACHW memberships during the Symposium. The team discussed whether or not we should join as a big group or not.

- In Missouri, both the Collaborative, individual organizations, and individuals would join the NACHW.
- It was recommended to do the same thing in Kansas as it will increase the number of voices.
- Some Coalition members could encourage their employers to become National Association members.

- [https://nachw.org/wp-content/uploads/2019/02/NACHW-Ambassador-Call\\_2019.pdf](https://nachw.org/wp-content/uploads/2019/02/NACHW-Ambassador-Call_2019.pdf)

#### ❖ **Diana wants to develop a message to spread the knowledge of CHWs**

- Palma card
- Picture of a lighthouse
- Email response was positive and the Executive Committee could focus on developing.

#### ❖ **Committee updates:**

- **Advocacy Committee** updates are already provided.
  - Broderick will be presenting at the Kansas Health Foundation Healthy Communities Initiatives.
- **Education Committee:** no additional updates. They are working on additional educational modules. They will be including Advocacy Committee in addition to the Sustainability Committee. They will also be sharing a presentation on payments methods, provider reimbursement, advocacy education, etc. They are looking for Dr. Elaine Johannes from KSU to provide updates on what is happening with their Community Health Certificate program.
  - Garden City Community College will be learning about the KS CHW Core Competencies and based on the Metropolitan Community College.
  - Broderick is providing a presentation with the Chancellor of the University of Kansas.
- **Symposium Committee** has set the schedule for the event. Two breakout sessions and two plenary sessions with the Coalition meeting in between during the lunch hour. Beth will present Broderick's idea of the World Café. The event has received enough donations. Kolloh Nimley from KDHE will be sharing on the value of CHWs. The committee asked her to share what she accomplished in Minnesota. The last plenary will be the different perspectives on CHWs: patient, CHW, researcher, and employer perspectives. Planning to convene a workgroup to review the proposals submitted through the Request for Proposals. Only about 10 workshop proposals have been submitted and the team is hoping for many local professionals to share.
  - Diana submitted a proposal for one of the sessions.
- Sustainability Committee has no updates. Discussed the CHW Certification perceptions survey.

#### ❖ **KDHE Support Staff Updates**

- No updates other than what has already been discussed.

#### ❖ **Next Steps**

- Is there a strategic plan in Missouri? Erika and Alissa will reach out to Barb for these document(s).
- Nominations for the open positions
- Certification data collection email will be developed.
- KDHE reach out to Barb Brendel
- Certification discussion during next Executive Committee meeting.
- Broderick will have a conversation with Carissa regarding her interest of staying in the position.
  - Tom, Carissa, and Broderick would

❖ **Next Meetings** (1<sup>st</sup> Wednesday of each month – 1pm-3pm):

05/01/19	08/07/19	11/06/19
06/05/19	09/04/19	12/04/19
07/03/19	10/02/19	

❖ **KCHWC Meetings:**

- Tuesday, June 11, 2019 (at Symposium in Wichita)
- Thursday, September 5, 2019 (Location TBD)
- Thursday, December 5, 2019 (Virtual & Regional)