



NOTES

Executive Committee

Date: Wednesday, February 27, 2019 • Time: 1:00 p.m. – 3:00 p.m.

- ❖ **Members present:** Beth Nech, Diana Lady, Lauren Lauridsen, Matt Thibault, Sarah Jolley, Erika Saleski, and Alissa Rankin
- ❖ **Direction**
 - Kansas CHW Workforce Assessment
 - Dr. Sarah Jolly provided an overview of the results.
 - Please see the one-page summary below.
 - English and Spanish versions of the survey were offered. The full report breaks down responses in English and Spanish.
 - Are the CHWs that answered the survey from urban areas where there is a common knowledge of CHWs' and their value?
 - Where are the CHWs located? Are there regions that are not represented in the Coalition?
 - Regions are broken out in Northwest, Southwest, Southeast, Northeast, South Central, and North Central
 - Can we contact the agencies that responded to be able to increase their participation in the Coalition? Yes. This is a good use of the information.
 - Dr. Jolly and Alissa welcome any additional questions
 - Open leadership positions:
 - Education Committee Co-Chair Nominations
 - Claudia has decided to step away from the co-chair role.
 - The committee has requested nominations for this position and has received none.
 - Debbie Cooper from Sunflower Health Plan has a few CHWs that might be willing to volunteer for the CHW co-chairs.
 - Regional Representative Nominations
 - The vacant regional representative positions will follow the same outline provided above.
 - Update on inactive positions
 - Elizabeth Reynoso has not been active for a while. Broderick offered to reach out to her to determine if there is something that she needs.

- Reach out to each committee regarding the vacant positions. Then as a 2nd step, the Executive Committee members
 - The Executive Committee recommended Danny Rios for the position. Alissa will send Lauren the requirements for the position as well as the requirements for the regional representative position as well.
 - Nominations will be solicited throughout April and May. Elections will be held at the Symposium.
 - Erika Saleski offered to share open positions with the CHW Forum in the KC Regional CHW Collaborative.
 - **It was recommended to grow the group of CHWs that are involved in the Coalition in order to fill the positions.**
 - ◆ **Share videos that have been created.**

➤ 3/7/19 Meeting Planning

- Agenda options – The committee elected to proceed with a similar structure as the previous virtual and regional meeting.
- Start some of the educational offerings to start building up some knowledge to empower CHWs.
- Molly Moffett is going to be presentation. This will be approximately 40 minutes.
- Three hour meeting is planned and the regional discussions could be offered.
- Brainstormed with KC Regional CHW Coalition and maybe we could mirror the efforts. Maybe we could get feedback on whether or not the topics and this type of learning structure would be valuable to CHWs. CHWs have verbalized that it has been important to them. We could take some time to do some brainstorming with them as well.
 - Timeline for training could be offered ahead of the presentation.
- Regional meetings have been productive and going totally toward virtual meetings could lose engagement. Folks enjoy being connect in the same room with others. Virtual is convenient but it is difficult to not work on other things in the background.
- Outline of day is: (1) watch presentation, (2) discussion, and (3) convene to share.
 - Basics of US Healthcare System:
 - ◆ Emergency Department, Primary Care
 - ◆ Types of insurance
 - ◆ Health insurance terminology
 - Lucia would share learning calendar.
 - Is this setup valuable? (e.g., topics, sharing at Symposium, sharing at quarterly KCHWC meetings)
- Discussion:

- How can we share this information with other CHWs?
- **What tools do you need to communicate the information to your patients? To other CHWs?**
- What else do you want to know about these topics?
- Was it helpful?
- Do you struggle with some of these services and why?
- How can you lead your group if they are interested in learning more information?
- **While listening to the presentation, did you think of any resources that you could share?**
- **What has been your experience and who do you call when you need help?**
- **What have been barriers and how can we continue further discussion?**
- Meeting will be 11:00 am – 2:00 pm
 - Molly will be presenting at 11-12
- Symposium
 - The Request for Proposals for breakout sessions will be released soon. Please feel free to distribute it.
 - They will be choosing speakers soon as well.
 - The structure for the day has been decided: Morning plenary, afternoon plenary, morning breakout sessions, and afternoon sessions.
 - Theme: Value of CHWs
 - If you would like to make recommendations for the speakers or the event, send them to the Symposium Committee, please feel free to attend the meetings.
 - Sponsorships have been coming in.
 - The Executive Committee and partners are being asked to submit a proposal for the breakout presentations. (e.g., programs, vision for future of CHWs, changes in programs, etc.)
 - If you do know of folks that have presented locally, please forward the RFP on to those speakers. (e.g., previous Heartland Conference presenters, Missouri folks, etc.)
 - No “tracts” have been established.
- Review bylaws & term limits
 - It was briefly discussed that Tom, Broderick and Carissa are all three coming up on the end of their first two-year term. According to the bylaws, this means that their positions will need to be up for election.
 - Further discussion was tabled until the April Executive Committee meeting.
 - Think of who might be a good fit from your committee.
- Website sharing:

- Trainings and resources are needed to include on the resources page of the website. It can be found here: <https://kschw.org/resources/>. Alissa has a student who is doing their capstone project and is working on a Resource Directory.

❖ **Committee reports & recommendations**

- Advocacy – No updates.
- Education
 - Partnership between Sustainability and Education
 - Educational presentations will be integrated into the in-person meetings
 - This will provide a good audience for these presentations
 - Topics:
 - US Healthcare system
 - Advocacy and policy at Symposium
 - Payers
 - How providers get reimbursed
 - Oral Health integrated into primary care – Smiles for Life Curriculum
 - Group requested update on K-State University
- Symposium
 - Nothing else to add.
- Sustainability
 - Roles of KDHE
 - As a Coalition we need help understanding what is and isn't possible for moving forward.
 - Kolloh Nimley has spoken with Lucia and will be speaking with Kelly Nightengale.
 - It would be good to invite Kasey Sorrell.
 - KDHE has internal meetings and this is not connected with the Sustainability Committee.
 - Internal meetings should be including the Coalition.
 - Kolloh has been meeting with all of the individuals.
 - The internal KDHE meetings have included decision makers at the table but have not included more.
- Regional representatives
 - No updates

❖ **KDHE Updates** – No additional updates.

❖ **Next Steps**

- How do we take next steps with key individuals and decision makers at KDHE?

- Coordinate details for the 3/7 KCHWC meeting.
- Coordinate agenda for 3/6 Executive meeting with Kolloh and Kasey

❖ **Next Meetings** (1st Wednesday of each month – 1pm-3pm):

03/06/19	07/03/19	11/06/19
04/03/19	08/07/19	12/04/19
05/01/19	09/04/19	
06/05/19	10/02/19	

❖ **KCHWC Meetings:**

- Thursday, March 7, 2019 (Virtual & Regional)
- Tuesday, June 11, 2019 (at Symposium in Wichita)
- Thursday, September 5, 2019 (Location TBD)
- Thursday, December 5, 2019 (Virtual & Regional)