



# NOTES

## Executive Committee

Date: Wednesday, January 2, 2019 • Time: 1:00 p.m. – 3:00 p.m.

- ❖ **Members present:** Diana Lady, Bertha Mendoza, Tom Mirás, Carissa Redmond, Erika Saleski, Jessica McGinnis, Lauren Lauridsen, Matt Thibault, Megan Hammersmith, Broderick Crawford, Rebecca Anderson, and Alissa Rankin (Out of office – Beth Nech, Callie Dyer)
  
- ❖ **Direction**
  - Review vacant and/or inactive positions
  - Executive Committee Members: Role definitions
    - 1-2 year terms
    - Can serve up to 2 consecutive terms
    - 50% of positions will be CHWs
    - Positions by election/appointment/volunteer
    - Positions are by election/appointment and then voted on by the Executive Committee
    - Elections by Executive Committee
    - Attendance requirement: If you must miss a meeting, notify Alissa or another Executive Committee member in advance.
    - Should not miss more than two meetings per year (within reason)
    - Report out at meetings and actively participate
  - Regional Representatives: Guidelines of what is required:
    - Additional guidelines:
      - Representatives will provide regional updates on activities or workforce “happenings” in their area. This should be limited to 2-3 points per month.
      - Representatives should actively participate in Executive Committee meetings to provide much needed perspective
      - Representatives should be positioned in a way that they can provide an informal needs assessment of their region.
      - *If regional representatives need guidelines, please answer these questions:*
        - ◆ a. *How can the coalition support your region?*
        - ◆ b. *What is happening in your region? (e.g., meetings taking place, presentations being offered, etc.)*
        - ◆ c. *What should be happening in your region?*
    - Reach out to co-chairs and/or regional representatives
    - Education Committee co-chair position –
      - Open up to committee and then revisit after that strategy
  - Reach out among Southeast Kansas – Jessica is looking for a list of CHWs to reach out to.
  - Northeast Kansas Regional Representative
    - Danny Rios – KDHE has worked with him in the past

- KDHE staff that work with Chronic Disease Risk Reduction grantee will discuss potential regional representative positions
- 12/19/18 meeting review
  - Really good format
  - Everybody had a voice
  - Leaders felt comfortable
  - Allowed people to feel comfortable in a smaller setting
  - Quite a few registered but didn't attend. Attributed to change in date from 5<sup>th</sup> to 19<sup>th</sup>.
  - More interaction in regions from beginning
  - Doing more promotion for the regional meetings.
  - Regional representatives doing some recruitment within their region
  - Going to specific regions.
  - December was difficult time for CHWs due to marketplace navigation time period.
  - Reaching out to people that we know in the region who are doing the CHW work and may not identify for CHWs.
  - Newer participants were not as aware of what was going on
  - Making connections is very key.
  - Please see the evaluation report that was emailed out prior to the meeting.
- Brainstorm: Plan for 2019
  - Reach out to the positions that are available and those who are inactive
- What is our plan for 2019?
  - Reach out to the positions that are available and those who are inactive
  - What do each of the co-chairs believe is crucial for each of the committees?
  - Advocacy Committee
    - Raising awareness/knowledge of importance of CHWs
    - Spreading throughout Kansas regions
    - Developing palm cards
    - Keeping track of presentations continuously
    - Increase number of presentations and presenters
    - Explore "how do we help our CHWs advocate for themselves?" (e.g., to supervisors, w/in their own organizations, workplaces)
    - Create additional promotional opportunities
    - Crossover w/Sustainability Committee to engage new KS leadership by being focused and move quickly in 2019 (e.g., MCOs are hiring CHWs & non-MCO CHWs and are they performing the same duties as we have identified?)
    - Increase the value for the employers to be involved with the KCHWC
  - Speakers from Heartland Health Conference - to motivate and engage CHWs
    - How policy impacts CHW daily livelihoods and growth
    - How do we help KS CHWs apply for scholarships and attend local conferences and national conferences? (e.g., Letter of Support for scholarship applications, etc.)
    - How do we improve the communication between KCHWC leadership and CHWs?
  - Sustainability Committee
    - Identify funding sources for CHWs

- How do we engage the new Kansas leadership
- Find out what the priorities for the new administration
- How can we get involved in certain policy discussion
- Maybe not CHW specific policy discussions but get ourselves at the table, keep an eye open for policy discussions (e.g., legislative session discussion with Wyandotte County, etc.)
- How can we be engaged with local discussions are
- What is the mission/platform/direction of Governor Kelly and her administration,
- Education Committee
  - How do we find free/cheap ways to educate CHWs?
  - Enhance skills
  - Educate new CHWs in core competencies
  - Increase value of CHWs in eyes of employers
  - What are potential topics? (e.g., what is insurance, how do people pay for healthcare, what are deductibles, what is co-insurance, US healthcare system, etc.)
  - Many topics can educate both CHWs and other folks as well, how can we do more disease specific or population specific education (e.g., elderly, asthma, chronic cancer, etc.)
  - Will present these ideas to the executive committee soon.
  - Create a new video on one of these topics and continue to support the developing programs.
  - Certificate program discussion will arise again - Tiered education system and whether or not we apply toward certification or not
  - Make some videos shorter and more concise - 5-10 minute laser focused information in order to make them more digestible.
- **SHARE your webinars with the coalition via email and on the website**
  - Tom has an online CHW training that he will share with Matt
- Symposium Committee
  - Speakers
  - Next meeting January 21<sup>st</sup>
  - get sponsors
- What is crucial for the entire coalition?
  - #1 Communication - Who is doing the work? What do we need to provide to you?
  - Regional representatives - What do you need us to provide to you?
  - Please provide feedback. Important to make the group grow.
  - Identify the barriers
  - What helps us to build the coalition originally?
  - What didn't work? What can we improve?
    - Try doing more regional meetings like on the 12/19 but keep face-to-face meetings as well
    - People seemed happier not to have to travel to the "big" meeting
    - Increase opportunity for members to share
    - Include items that are not "resolved" in previous meeting and addressed and next meeting
  - What did work?
    - Clear and timing is good

- Meeting reminders are good - maybe a reminder without the agenda is okay and agenda prior to the meeting
- Make sure that we are participating in local conversations.
- Establish connections with state level partners in order to make sure that we can move CHW professions ahead.
- Create a document/friendly letter to impress importance of CHWs to attend KCHWC meetings - addressed to employers
- Make sure that we let members know that we need them. (Surveys/evaluating/etc.)
- Making the changes that we need to make.
- What are some ways that we could engage the regional representatives better and make that position more valuable?
  - Are the regional representatives engaged in their regions?
  - Define the representatives' roles better
  - Set of questions sent out to regions

❖ **KDHE Updates**

- Kansas Cancer Partnership Meeting – January 22<sup>nd</sup> in Topeka
- Chronic Disease Alliance of Kansas – January 31<sup>st</sup> in Newton
  - \$10 cash lunch
  - Agenda not finalized
- Interviewing additional staff
- Jessica is now the Arthritis Program Manager – 1803 grant
  - Focused on rural area
  - CDSMP
  - Enhanced Fitness
  - Walk With Ease
  - Chronic Disease Risk Reduction – 7 communities in KS
  - CHWs interested in leading any of these programs, contact Jessica

❖ **Next Steps**

- Matt to reach out for co-chair Education Committee
- Candidates for regional representatives
- Creating letter to employers to impress importance of CHWs to attend KCHWC meetings
- Broderick will reach out to KC Metro regional representative

❖ **Next Meetings** (1<sup>st</sup> Wednesday of each month – 1pm-3pm):

02/06/19	06/05/19	10/02/19
03/06/19	07/03/19	11/06/19
04/03/19	08/07/19	12/04/19
05/01/19	09/04/19	

❖ **KCHWC Meetings:**

- Thursday, March 7, 2019 (Location TBD)
- Tuesday, June 11, 2019 (at Symposium in Wichita)
- Thursday, September 5, 2019 (Location TBD)
- Thursday, December 5, 2019 (Location TBD)

## Executive Committee Members

Role in Coalition	Name	Email
Coalition Co-Chair	Diana Lady	<a href="mailto:diana.lady@ks.gov">diana.lady@ks.gov</a>
Coalition Co-Chair	Tom Mirás Neira	<a href="mailto:tomn@kccareclinic.org">tomn@kccareclinic.org</a>
Advocacy Committee Co-Chair	Broderick Crawford	<a href="mailto:broderick.crawford@nbccdc.org">broderick.crawford@nbccdc.org</a>
Advocacy Committee Co-Chair	Carissa Redmond	<a href="mailto:carissad@kccareclinic.org">carissad@kccareclinic.org</a>
Education Committee Co-Chair	Vacant	Vacant
Education Committee Co-Chair	Matt Thibault	<a href="mailto:mattthibault@med-soc.org">mattthibault@med-soc.org</a>
Sustainability Committee Co-Chair	Chavely Conde	<a href="mailto:cconde@kumc.edu">cconde@kumc.edu</a>
Sustainability Committee Co-Chair	Lucia Jones	<a href="mailto:ljones@wycohealth.com">ljones@wycohealth.com</a>
Symposium Committee Co-Chair	Bertha Mendoza	<a href="mailto:bmendoza@ksu.edu">bmendoza@ksu.edu</a>
Symposium Committee Co-Chair	Beth Nech	<a href="mailto:bnech@kfmc.org">bnech@kfmc.org</a>
Kansas City Metro Regional Representative	Elizabeth Reynoso	<a href="mailto:ereynoso@elcentroinc.com">ereynoso@elcentroinc.com</a>
North Central Kansas Regional Representative	Vacant	Vacant
Northeast Kansas Regional Representative	Vacant	Vacant
Northwest Kansas Regional Representative	Vacant	Vacant
South Central Kansas Regional Representative	Megan Hammersmith	<a href="mailto:megan.hammersmith@renogov.org">megan.hammersmith@renogov.org</a>
Southeast Kansas Regional Representative	Vacant	Vacant
Southwest Kansas Regional Representative	Callie Dyer	<a href="mailto:calliedyer@centura.org">calliedyer@centura.org</a>
KC Regional CHW Collaborative & Advisor	Erika Saleski	<a href="mailto:esaleski@comcast.net">esaleski@comcast.net</a>
Coalition Advisor	Rebecca Anderson	<a href="mailto:rebeccab@kccareclinic.org">rebeccab@kccareclinic.org</a>
KDHE Staff/Support	Lauren Lauridsen	<a href="mailto:lauren.lauridsen@ks.gov">lauren.lauridsen@ks.gov</a>
KDHE Staff/Support	Jessica McGinnis	<a href="mailto:jessica.mcginnis@ks.gov">jessica.mcginnis@ks.gov</a>
WSU Staff/Support	Alissa Rankin	<a href="mailto:alissa.rankin@wichita.edu">alissa.rankin@wichita.edu</a>